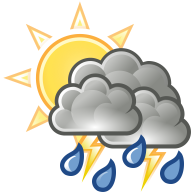
**St James’ Pre-School Newsletter**

**September 2022**

We would like to welcome all of our children and their families to St James’ Pre-School at the start of a new pre-school year. The new children are settling in well and beginning to learn our routines and children returning after the summer break have been friendly and welcoming.

Well done and thank you to everyone. It has been a great start to the year!

**Morning Registration**

May we ask for your help at this busy time of the morning.

When arriving at pre-school please ensure your child’s name is given in to be marked on the register, then follow the one way system as a second register is completed and a member of staff is positioned on the exit door. (Usually Abigail from P&T). The system is in place for health and safety reasons and staff members may have information for you at the back door such as tickets for upcoming events etc. It is also your opportunity to give information to staff, perhaps concerning changes in collection arrangements for your child that day.

When paying fees, please place money in an envelope, with your child’s name and what the payment is for written on the envelope. Envelopes are available on the front desk, so please feel free to take one. If possible, please try to provide the correct money as change is not always available.

**Collection at the end of session**

Please be patient when collecting children at the end of the session as we are still getting used to new faces. Children are asked to wait until their names are called to ensure they are going home with the right person. If a person unknown to us is collecting your child, please make sure they know the **password** provided by you on your child’s registration form.

**Parking Concerns**

**Please be mindful about parking safely at drop off and pick up times.**

Parking is not permitted over the dropped kerb because this makes it difficult for pedestrians to cross the road, especially the visually impaired, those in wheelchairs or with prams. Parking over the corner of Church Road South and High Street is also dangerous and impedes the flow of traffic. Please be mindful when parking to keep everybody safe.

Thank you for your co-operation. Safety is always our first concern.

**Annual General Meeting**

We will be holding our Annual General Meeting in Preschool on **Thursday 3rd November at 7.45pm**. **St James’ Pre-school is a non-profit organisation with charitable status. In order for us to comply with the requirements of the Charities Commission, our Governing Body must have representation from a minimum of four Parent Governors. Pre-school needs these Parent Governors in order to continue running.** If you would like to find out more about joining our Governing Body please do come along or ask Deb or Suzanne for more information. This is a great way to become more involved with pre-school life. We are also looking for help with fundraising, so if you would like to volunteer to help out at our fundraising events, or if you have any ideas for raising money, we would love to hear from you. If you need any more information speak to Deb or Suzanne.

**We really do need your support in order to comply with the guidelines set out in our Constitution, without the support of the parents/carers as Trustees, Pre-school cannot continue.**

As a registered charity, in the past we have been fortunate to have our fundraising efforts matched by some of our local banks and companies. If this is something you and your employer can help with, please do let Deb or Suzanne know.

**FAMLY APP**

We hope you have all had an opportunity to use the Famly app and that you are finding it useful. The app is designed to make home-school communication more effective and gives you a chance to keep up to date with your child’s progress, interests, and development at Preschool.

There is also the opportunity for parents/carers to add photographs and news from home, which helps staff to prompt children to share their news with us. Don’t forget to tag your child in any photographs on the news feed, in order to save them to their personal learning journey. The learning journey can be saved/printed for memories to treasure when your child leaves St James’. Thank you to the parents engaging in our app. If you need the link to be resent, please ask Deb who will happily oblige. Check out the newsfeed to see photos of what the children have been up to.

**Uniform**

The children all look very smart in their pre-school uniforms. Please make sure that all items of clothing and pump bags are clearly labelled with your child’s name so that we can ensure that they are returned at the end of the morning.

Can children bringing bags to Pre-school please use a pump bag rather than a backpack please? We are limited to space and need to keep the hallway as clear as possible. We find pump bags easier to store safely out of the way on coat pegs. Thank you. Whenever possible could you please ensure your child has a change of clothes in their pump bag including spare underwear and socks. We are really low on spare underwear, socks and boy’s trousers as lots of our spare clothing has not been returned. If you have any to donate in sizes 2-5years, we would be very grateful.

C:\Users\User\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\97R8GEBX\MC900391024[1].wmf**Autumn Fundraising Disco**

St James’ Pre-School is a non-profit organisation and we rely heavily on fundraising events which are held throughout the year. We will be holding our Autumn Fundraising Disco on **Friday 21st October from 12.15 to 1.30 p.m**. Refreshments and lunch will be available to purchase. It is a great social event for the children, parents and staff. Tickets costing £2.00 will be on sale shortly for the disco. Raffle tickets costing £1 per strip will also be on sale for a chance to win some fabulous prizes.

We will be selling **cakes** on the day so we would be grateful for any donations! These can be brought into Pre-School on the morning of the disco. If you are available to help at the Disco or to sell raffle tickets in the queue at the end of the morning, please let Deb or Suzanne know. We would be very grateful for any help. Thank you in advance.



**Recycle for School with Roberts Recycle – Friday 4th November**

You can also help to raise funds for Pre-School by filling a bag with good quality clothing, paired shoes, bags and belts (please nothing ripped or stained. **Bags can be brought into Pre-School on Friday 4th November and will be collected at approximately 9.45 am.** This is a great opportunity for us to show that we as a pre-school care about the environment, ethics and sustainability.

Roberts Recycle Ltd is a local firm and one of the North West’s leading clothes recyclers and exporters. By getting involved in our collection, you are able to help us raise funds, recycle and benefit people in poorer parts of the world at the same time. **Last year we were able to organise four collections and raised almost £200.** So if you’re planning a pre-Christmas clear out during the half term week, please bring your bags along on the 4th November and thank you.

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**Dates for your Diary**

* Autumn Fundraising Disco: **Friday 21st October** from **12.15 to 1.30 p.m**.
* Pre-School closes for **HALF TERM** on **Friday 21st October** and the children return on **Tuesday 1st November.**
* Annual General Meeting **Thursday 3rd November at 7.45pm**
* Roberts Recycle – **Friday 4th November**
* Nativity and Christmas Fayre: **Date to be confirmed.**
* CHRISTMAS PARTY AND END OF TERM: **Tuesday 20th December.**
* Children return to Pre-School on **Thursday 5th January**
* Staff Cleaning Day: **Wednesday 4th January** – Pre-school will be closed.

The team at St James’ would like to thank you for reading this newsletter!

St James’ Pre-School Woolton Ltd *A non-profit organisation* Charity Number 1160217

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You can also use the Famly app to send messages.

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